

# Watch Commander

## 421.1 PURPOSE AND SCOPE

**Discretionary**

This policy provides guidelines for the designation of a Watch Commander and, as needed, an acting Watch Commander for each shift.

## 421.2 POLICY

**Discretionary**

Each shift will be directed by a Watch Commander capable of making decisions and managing in a manner consistent with the mission of the Brentwood Police Department. To accomplish this, a Lieutenant shall be designated as the Watch Commander for each shift.

## 421.3 DESIGNATION AS ACTING WATCH COMMANDER

**Discretionary**

With prior authorization from the Patrol Lieutenant, generally when a Lieutenant is unavailable for duty as Watch Commander, a qualified lower-ranking member shall be designated as acting Watch Commander in accordance with the terms of applicable memorandums of understanding or collective bargaining agreements.

## 421.4 WATCH COMMANDER RESPONSIBILITIES

**Discretionary**

The Watch Commander shall have overall responsibility and accountability for the operation of this department on an assigned shift. Duties may include, but are not limited to:

- (a) Ensuring at least one uniformed patrol supervisor is deployed during each shift, in addition to the Watch Commander.
- (b) Ensuring sufficient members are on-duty to accomplish the mission of the Brentwood Police Department.
- (c) Providing command-level oversight of major crime scenes, tactical situations or disasters.
- (d) Establishing service level priorities.
- (e) Providing job-related training and guidance to subordinates.
- (f) Acquiring outside resources or providing assistance to other agencies, when applicable.
- (g) Handling service inquiries or complaints from the public.
- (h) Acting as the Public Information Officer when appropriate.
- (i) Managing risk exposure.

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- (j) Ensuring the security of all department facilities.
- (k) Ensuring the proper equipment and vehicles are available for member use.
- (l) Representing the Department at community functions.
- (m) Serving as a temporary Lieutenant when so designated.