

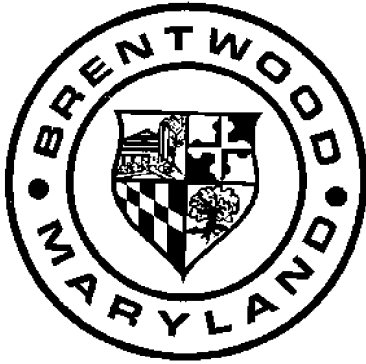
**TOWN OF BRENTWOOD**

***BRENTWOOD  
DAY***

***VENDOR PACKET***

June 3, 2017

12-5pm



# *Town of Brentwood*

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*4300 39<sup>th</sup> Place*

*Brentwood, MD 20722*

*(301) 927-3344 or (301) 927-7395*

*Fax: (301) 927-0681*

## **WELCOME VENDORS TO BRENTWOOD DAY**

### **Set up starts at 10:00am**

- If you are a food vendor, you must apply for a “1 Day Special Event” food license from the Prince George’s County Health Department. You must present license at check-in on the day of the event. Failure to do so will result in the revocation of your vendor space and forfeiture of any deposit (if applicable).
- You understand that no electricity will be supplied by the Town for any vendor in the park.
- You understand that the Brentwood Day Committee will assign vendors spaces based on receipt of completed application and can’t guarantee vendor the same space as previous year.
- You understand that the Town can’t guarantee access to a moving dolly for the set up or take down for vendor spaces.
- You understand that the **event will be held rain or shine** and there will be no refunds for space.
- There is a non-refundable \$10 fee per space for participation

**Sponsored by the Town of Brentwood, MD**

**The Town of Brentwood is committed to equal opportunity. The Town of Brentwood does not discriminate on the basis of gender, sexual orientation, race, color, political affiliation, national or ethnic origin, or disability.**

- You understand that the Town doesn't provide canopies, tables or chairs for vendors.
- You understand that you are responsible for reporting all sales tax to the State of Maryland.
- You understand that you must display your license in your vendor space at all times during the event.
- You understand that your vendor space must be kept clean and all trash removed when closing at the end of day.
- You understand that **no vendor can close early** and must remain open until 5:00pm.
- Failure to adhere to these rules may result in a denial for future vendor participation.

**APPLICANT'S NAME** \_\_\_\_\_

**APPLICANT'S SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**OFFICE USE:** Date Received \_\_\_\_\_ Received By \_\_\_\_\_

Type of Vendor \_\_\_\_\_ Space # Assigned \_\_\_\_\_

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# Town of Brentwood

4300 39th Place  
Brentwood, MD 20722  
ph: 301-927-3344  
fax: 301-927-0681

Email: [townclerk@brentwoodmd.gov](mailto:townclerk@brentwoodmd.gov)

Website: [www.brentwoodmd.gov](http://www.brentwoodmd.gov)

## Brentwood Day 2017

June 3<sup>th</sup>

### Vendor Agreement

<b>Name:</b>		
<b>Company Name:</b>		
<b>Address:</b>		
<b>City</b>	<b>State</b>	<b>zip</b>
<b>Telephone (cell)</b>	<b>Telephone (Evening)</b>	
<b>Email</b>	<b>Website</b>	

List product that will be exhibited (i.e. art, gold jewelry, silver jewelry, clothing, hats, accessories, books, toys, cards, artifacts, health care products, or home furnishings)

**Type of Product or service:**

- 
1. Due Date: To confirm a reservation for vending space:
    - Signed agreement must be completed and returned by May 26, 2017.
    - **All Vendors must check in at 10:00 AM no exceptions.**
    - **All Vendors must stay until the end of the event.**

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**ASSUMPTION OF RISKS**

I understand that participation in Brentwood Day does not have any inherent risks and that there is a chance that unknown or unanticipated inherent risks may result in injury or death. I agree to assume and accept full responsibility for any inherent risks not specifically identified. My participation in the Brentwood Day is purely voluntary, I elect to participate. I expressly agree and promise to accept and assume all of the risks which may exist as a result of participation in Brentwood Day.

**WAIVER OF LIABILITY**

The undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, property damage, death, or loss of any kind whatsoever occurring to him/herself or any agents representing the undersigned arising as a result of engaging or receiving instructions in said activity or activities incidental thereto wherever or however the same may occur and for whatever period said activities or instructions may continue.

The undersigned does for him/herself, his/her heirs, executors, administrators and assigns hereby release, discharge, waive and relinquish any action or cause of action, aforesaid, which may hereafter arise for him/herself and for his/her estate, and agrees that under no circumstances will he/she or his/her heirs, executors, administrators and assignees prosecute, present any claim for personal injury, property damage, death or loss of any kind whatsoever against the Town of Brentwood, MD, its officers, employees, agents, representatives, or volunteers for any of said causes of action, whether the same shall arise by the negligence of any of said persons, or otherwise.

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

The undersigned for him/herself, his/her heirs, executors, administrators, and assignees agrees that in the event any claim for personal injury, property damage, death or loss of any kind whatsoever shall be prosecuted against the Town of Brentwood, MD, officers, employees, agents, representatives, or volunteers, he/she shall **HOLD HARMLESS and INDEMNIFY** the Town of Brentwood, MD, officers, employees, agents, representatives, or volunteers from any and all claims or causes of action by whomever or wherever made or presented for personal injury, property damage, death, or loss of any kind whatsoever which arise from or any omission of the undersigned.

**ACKNOWLEDGMENT**

I, \_\_\_\_\_, have read the foregoing “assumption of risk”, “waiver of liability”, “indemnification and hold harmless agreement” and fully understand their terms, and understand that I am giving up substantial rights, including the right to sue. I acknowledge that I am signing this agreement freely and voluntarily and agree to the above terms of the vendor agreement between myself and the Town of Brentwood, MD.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Please return both pages. You may fax the form to 301.927.0681 or email to townclerk@brentwoodmd.gov**

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