



Council of the Town of  
Brentwood  
Town Hall, Brentwood, Maryland  
Council Meeting

**Council Meeting of the Mayor and Council of Brentwood  
April 18, 2018**

**Council:**

X Council Member Jerry Burgess  
X Council Member Tonya Harrison  
X Council Member Regina Morlan  
X Vice Mayor Victor Olano  
X Mayor Roció Treminio-López

**Town Staff:**

X Reginald Bagley, Town Administrator  
X Josette Young, Town Clerk  
X Quianna Taylor, Police Clerk  
X Chief Althoff, Brentwood Police Dept.(Exc.)  
X Shelley Dorsey, Treasurer

X Damani Heylinger, Code Enforcement  
X Lt. Kenny Bragg, Police Dept

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Motion to approve agenda with changes made by CM Morlan, 2<sup>nd</sup> made by CM Harrison.

- I. Moment of silence for former First Lady of the United States Barbara Bush and Former Mayor of Brentwood Mayor Roger Rudder
- II. Official Appointment and Swearing-In of Town Clerk Josette Young. Oath administered by the Mayor Treminio-Lopez
- III. Presentation from DILA DevelopmentC on Rhode Island Avenue Development

- Representatives from the Construction company Holladay construction Company's presented detailed plans pursuant the 3, division 9 of the zoning, regarding plan site DSP-14040 for Holladay addition to Brentwood.
- Kevin Calouette, (Ben Dyer Assoc. Cite Civil Engineer) states site development permits or grading can begin in a month or six-weeks, hope's architectural plans and building permits will follow close behind. He continues states the property is .77 acres, previously used as a used car lot. Proposals today to build 19,067 square feet, three-story mixed-use building which includes retail, office and residential development, including structured underground garage with new approval.
- Plans presented by Steven Dupont (Architect).
- Mayor Treminio-Lopez requests copies of the plan for residents. Asks the developers to keep Council informed on site development, requesting a follow up in the next 4 months.

**2. Public Comments**

- Jeff Clark (Perry St): Inquired if they're still going with the GeoThermal. Also states he prefers that the dates for selecting budget hearing not to be kept behind the scenes. Jeff adds ordinance should be shared to residents on a flyer in the newsletter. He questions why the dollar amount for the cost of the mosquito ordinance wasn't included in the agenda.
- Steve Dupont: states that it's very expensive to go the Geo Thermal route.
- Celestine Baldwin (39<sup>th</sup> St) question the decision of sanctuary city also is concern that the Prince George's Police Dept. won't be able to come in to Brentwood and enforce because of the Sanctuary City status.

- LT Bragg states that the Prince George's County Police Dept. will continue to be part of the law enforcement for Brentwood along with Brentwood Police Dep.
- CM Harrison stated It doesn't stop Prince George's to provide services.
- CM Burgess stated the Police Dept. Is well represented.
- Mayor Treminio-López offered for understanding a copy of the Ordinance the concern resident.
- Mike Shapiro (4400, Mi Patio) called to join the meeting by do you know how many people I had to turn down to rent or sell. Has concerns on vacant building fee, expressed concern on the notice of the art district overlay zone, stating that it is crippling his business. (Via TA Bagley, Phone) written request for fee to be waived has been received and will be reviewed by council.
- CM Morlan stated the new zoning was created by the County.
- Mayor Treminio-López states she had never said she will waive the fee. States that she had stated she could refer him to economic development to find a renter or buyer.
- TA Bagley stated he is making a request for the fee to be wave. It will be in discussion on table for next meeting.

### 3. Approval of minutes tabled for the next meeting on 04/25/18

#### Agenda Items

#### 4. Police Chief Report

- Lt Bragg reads Brentwood Police Dept. stats, including revenues for the months of February to March. States that the difference in revenue is related to a decline in man power.
- Mayor Treminio-lópez asked how to differentiate code enforcement from police department tickets, I know code is 3 and police is 4.
- Shelley Dorsey (Town Treasurer) replies stating that there can be a line added to separate this, will have a conversation with Quianna the Police Clerk.
- CM Burgess questions what's the history of calls in area of domestic violence.
- CM Harrison asks what does premises check consist of.
- LT Bragg states that premise checks is a way to estimate the activities in certain spots in accordance to crime. To direct officers to areas at these locations at a certain time, based on activities.

#### 5. Code Enforcement Report

- Damani Heyliger (Code Enforcement Dept.) read Code Enforcement Report (February 1-28 2018, Mar 1 2018 - Mar 31 2018), he states that the residents responded well to the door hanger. He also updated on code for business license issued for the town lists 74 properties. From ground level going door to door shows 86 businesses, 12 Business not reflecting licenses. 25 of them had license issued by the state, 55 have town business license, 36 have UNO's.
- CM Harrison states parking tickets are down, property maintenance complaint is down that is good. States people are hearing
- TA Bagley states that the business license renewal letter includes notice about obtaining UNO, before license can be renewed.

#### 6. Treasurer Report

- Shelley Dorsey (Town Treasurer) (see attachment)
  - went over the audit, a list proposes issuing checks online through the bank instead of cutting checks in house.
  - CM Harrison has reservations for certain accounts to be given electronic payments. Would rather the process remain the same for maintenance workers for example.

- Mayor Roció Treminio-López motioned to remove BMJ Auto Supply, DND Tire Company, Hyattsville Auto ,Total Auto Maintenance, Precision Small Engines, from the electronic payment list. consensus from the Council.
- CM Morlan inquired about LGIT payment for \$1000.

**7. Town Clerk Report**

- Read by Josette Young Town clerk (See Attached)

**8. Town Administrator Report**

- Read by TA Bagley (See Attached)
  - TA Bagley states that CDBG PY44, 176,000. Only five municipalities were awarded CDBG this year, and Brentwood was no. 2 out of five, third consecutive year Brentwood has been awarded. We were informed we weren't awarded the 500,000 bond bill on the Town Center Project, there is a meeting tomorrow, setting dates.

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**9. Mayor and Council Reports**

- CM Harrison Reported states working on looking for a new cable provider, the video quality is poor. Also setting up a meeting on Civic Plus, to discuss our website redesign who will host our new website. CM Harrison on behalf on the town attended the installment of Bishop Stefanie Stratford at Ekklesia Worship Center, she received a citation for permission of assembly.
- CM Burgess Reported states we are set for the Saturday clean-up, 17 people registered online for this event. Continues to work on Pollinator Fest to be held on 6/23/17, moving forward with a series of Saturday workshops for gardening and composting, rebate checks and mosquito training. Michael Snyder, engineer of stormwater management, has put together a design to tend to storm water run-off more effectively, available May 3rd to share his thoughts.
- CM Morlan states we made history this year with our Legislative Committee this year with the 892 bills passed by the House and Senate this year combined. The HUR Bills were approved. The Public Information Act bill was passed. The Senate Bill 474, Ethics Commision now has to have a yearly meeting and report back to the Mayor and Council. Also states working on Brentwood Day, the Chief has been great gathering parade participants. Attended District 2 meeting, SHA was there working on traffic lights on Route One and Volta and finishing the bike plan.
- VM Olano Stated he'd like to postpone planned proposal for sustainability with translation of newsletter and to move to color at least the front page, after discussing budget with Town Treasurer. We also have until September to choose a new web hosting provider for Town website.
- Mayor Treminio-López reports to finalize the welcome package. Also suggesting the organization of a workshop or meeting to connect local businesses with residents. Refreshments to encourage businesses in town to work with us again.

**10. Business Items**

- A. Motion to approve consent items to receive the reports items VM Olano made the motion to approve 2<sup>nd</sup> by CM Burgess voice vote all in favor.

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- B. Motion to approve electronic payment conversion as presented by Treasurer with and changes not to pay, Hyattsville Auto, D&D Tire Company, B&J Auto Supply, and Precision Small Engines, Inc. Motion By VM Olano as a pilot for 3 months 2<sup>nd</sup> By CM Burgess voice vote all in favor.
  - C. Motion to forward the MAGLEV Letter
  - D. Motion by VM Olano to approve the Brentwood Tennis camp this summer funding in the amount of \$664.00 and 2<sup>nd</sup> by CM Burgess voice vote all in favor.
  - E. Motion by CM Morlan to approve budget line item transfers by Town Treasurer of \$65940.
  - F. Motion by Mayor Treminio-López to schedule constant yield hearing 5/23 meeting and hearing, 5/30 2<sup>nd</sup> reading and vote.
  - G. Motion by CM Burgess to support Larvicide treatment for 2018, 2<sup>nd</sup> by VM Olano. Motion all in favor.
  - H. Motion by CM VM Olano to approve MD DGS Mosquito Control Prevention Program in the amount of \$1200 for discussion. Does not carry.
  - I. Motion to approve 2018-03 by CM Morlan, resolution of the Town of Brentwood, Business License fees in accordance with 2017-02, all in favor.
  - J. Positive Motion to approve the proclamation of Bishop Stefanie Stratford at Ekklesia by CM Burgess, all in favor.
  - K. Motion to proclaim the last day of April as the Town of Brentwood Arbor Day made by VM Olano, all in favor.
  - L. Motion to approve budget for Arbor Day celebration in the amount of \$400 made by VM Olano, CM Morlan abstained. Approved.
  - M. Motion for second reading of Ordinance 2018-02 on No-Intervention on May 16,2018.
  - N. Motion to approve the purchase of traffic signs in the amount of \$2242.45 made by CM Burgess, all in favor.
  - O. Motion to approve the purchase of leaf machine parts in the amount of \$2030.50, all in favor.
  - P. Motion to have closed session 4/30 at 7:30 AM for personnel, all in favor.
- Motion to adjourn made by CM Burgess, 2<sup>nd</sup> by VM Olano at 11:15 pm, all in favor.

Submitted by:

Signature not available.

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Josette Young  
Town Clerk

Mayor, Rocío Treminio-López

Approved: \_\_\_\_\_

