



Council Meeting of the Mayor and Council of Brentwood

Date: March 15, 2017

Council:

- X Vice Mayor Jeffrey Clark
- X Council Member Tonya Harrison
- X Council Member Regina Morlan
- _ (Excused) Council Member Victor Olano
- X Mayor Rocio Treminio-Lopez

Town Staff:

- X Reginald Bagley, Town Administrator
- X Magdalena Rojas, Town Clerk
- X Robert Althoff, Chief of Police
- _ (Excused) Shelley Gaylord, Treasurer

Mayor Treminio-Lopez called the meeting to order at **7:31 pm**

APPROVAL OF AGENDA:

Motion by Vice Mayor Clark to approve the agenda with changes, second by Council Member Harrison. Approved by voice vote. Vice Mayor Clark is abstaining due to not being able to get the agenda before the public.

Moved up: Approval of Election Judges Resolution, Old Business

Add: Council Member Olano Status, Old Business

Add: Budget Session Schedule, New Business

Add: Constant Yield Hearing Schedule, New Business

Table: Line item Transfers, Treasurer Report

Table: Upshur Street, Old Business

Presentation award to the Holiday Lighting Contest Winners

Presented by the Mayor

Presentation by Bates Trucking on Service Issues (Ylrico Alexander)

Presented and came to tell the Town that they are working towards providing the highest level of service. He also took a moment to speak to the residents and address their concerns. Promised to have a Bates representative in Brentwood each collection day.

Minutes

Council Meeting January 18, 2017

Motion to approve the minutes for January 18, 2017. Motion made by Council Member Morlan, seconded by Council Member Harrison. Approved by voice vote all in favor. Vice Mayor abstaining.

Council of the Town of Brentwood
Town Hall, Brentwood, Maryland
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Council Work Session February 1, 2017

Motion to approve the minutes for February 1, 2017 with changes. Motion made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote all in favor.

Special Meeting February 15, 2017- Tabled

Special Meeting March 1, 2017

Motion to approve the minutes for Special Meeting March 1, 2017. Motion made by Council Member Harrison, seconded by Council Member Morlan. Approved by voice vote all in favor.

Council Work Session March 1, 2017- Tabled

Executive Session January 18, 2017

Motion to approve the summary statement read by the Mayor. Motion made by the Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote all in favor.

Public Comments

COMMENT: Robert & Rosemarie Dixon, 34th Street

Concerned that Bates is not picking up their trash because they don't understand the Town borders.

COMMENT: Debra Peony, Webster Street

Wonders how to get a recycle bin.

COMMENT: Ramesh Meheelal, 38th Street

Came to speak on a time extension request until April 15th from the Council to obtain another permit to build a fence from PG County.

Code Enforcement

February Stats-Read by the Town Administrator

Motion to receive Code Enforcement Department Report by Council Member Harrison seconded by Vice Mayor Clark. Approved by voice vote, all in favor.

Police Department

Stats for the month of February- read by the Chief of Police

Senior Luncheon- Friday March 17th at 2 pm

Upgrade Telephone Lines and Town Hall- Would save money for the Town long term. Council would like to see the price not including internet.

Motion to receive Police Department Report by Council Member Morlan seconded by Council Member Harrison Approved by voice vote, all in favor.

Treasurer

Motion to approve the checks in the amount of \$24,365.26. Motion made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote, all in favor.

Council Member Excused

Town Clerk– Presented by the Town Clerk

Motion to receive Town Clerk Report by Council Member Morlan seconded by Vice Mayor Clark. Approved by voice vote, all in favor.

Town Administrator Report- Presented by the Town Administrator

Motion to receive Town Administrator Report Report by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Council Report- Report was given by all those in attendance(9:01pm).

Old Business

Ordinance 2017-04 Authorize Residential Permit Parking on Specific Streets – Schedule Hearing, not all in the Council wants it to become an Ordinance, the Mayor believed it should be in all the streets in the Town not just some.

Motion to have a hearing for designated permit parking Ordinance on April 5th at 7pm for the 37th Place, Webster St. [between 34th and 41st St.], 41st Street [between Utah Ave and 4411 41st St.] and Upshur Street [between Veterans Park and 38th St.]. Motion made by Vice Mayor Clark, seconded by Council Member Morlan. Approved by voice vote, all in favor.

Resolution 2017-02 Correcting and Replacing Resolution 2015-03

Motion to approve Resolution 2017-02 Correcting and Replacing Resolution 2015-03 to consolidate Town Center Funds and establish an account with Suntrust Bank. Motion made by Council Member Morlan, seconded by Vice Mayor Clark. Failed by roll call. Council Member Morlan and Mayor Treminio-Lopez in favor. Vice Mayor abstains.

Resolution 2017-04 on MML Mutual Aid and the Accompanying Agreement

Motion to approve the Resolution 2017-04. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Ordinance 2017-01 on Accessible Parking – Tabled until April 5th

Ordinance 2017-02 on Business Licensing

Motion to approve the amendments Ordinance 2017-02. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by roll call, all in favor.

Motion to adopt the Ordinance 2017-02 to Establish Business License in the Town

of Brentwood to replace Ordinance 2013-07. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Newsletter Translation and Formatting Invoices & Authorization for Future Services

Approval of March newsletter translation (\$185.99 from the Translation line item) and formatting (\$100 Newsletter line item) invoices. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Approval of Resolution 2017-06 Appointing Elections Judges

Motion to amend the Resolution 2017-06 Appointing Elections Judges to include the two election judges (Brian Szabo and Pierre Malochee) and removing the alternate judge from the resolution. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Motion to approve the Resolution 2017-06 appointing Elections Judges to name Ann Christine Warden as Chief Election Judge and Brian Szabo and Pierre Malochee to be Election judge beginning upon being sworn in. Motion made by Council Member Morlan seconded by Vice Mayor Clark. Approved by voice vote, all in favor.

Motion to approve Chief Election Judge to be paid \$150 and the Election Judges be paid \$125 for Election Day. Voter Registration days will be paid at an hourly rate of \$10/hr. and a stipend for a training day of \$25/person. Motion made by Council Member Morlan seconded by Vice Mayor Clark. Approved by roll call, all in favor.

Election Town Hall Closure

Motion to close the Town Hall on May 1, 2017 to all staff except for the Police Officers and a staff member as determined by the Town Administrator. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by roll call, all in favor.

Resolution 2017-07 Appointing Ethics Commissioners- Read by the Town Administrator. Tabled

Ordinance 2017-05 to Increase Mayor and Council Salaries Schedule Hearing and Approve Ballot Question- Changes in language of Ordinance were given to the Town Administrator. First reading will be April 5th and second reading and adoption will take place in April 19th.

Motion to have a hearing for Ordinance 2017-05 to Increase Mayor and Council Salaries on April 5, 2017 at 7pm. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by roll call, all in favor.

Motion to have a second reading and adoption will take place in April 19th for Ordinance 2017-05 and put in the Newsletter. Motion made by Vice Mayor Clark

seconded by Council Member Morlan. Approved by roll call, all in favor.

Minutes Binding Quote- Tabled

Phone Line Upgrade Proposal- Phone service tabled until April 5, 2017
Motion to cancel the contract with Avaya. Motion made by Vice Mayor Clark
seconded by Council Member Morlan. Approved by voice vote, all in favor.

Discussion of Proposed Mayor and Council Term Extensions- Discussed
but no agreement was obtained

Council Member Olano Status- Vice Mayor would like action to be taken in a
form of a motion.
Motion to extend leave of absence for February and March for Council Member Olano.
Motion made by Vice Mayor Clark seconded by Council Member Morlan. Failed by
voice vote, Council Member Morlan, Mayor Treminio-Lopez in favor. Vice Mayor Clark
abstains

New Business

G & C Consultants- Payment is due for engineering services charges with
Mr. Wu for \$650
Motion to approve the \$650 payment for G & C Consultants. Motion made by Vice
Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

**National Coalition of 100 Black Women Sponsorship and Dinner / Dance
Attendance-** Donation not passed

Ekklesia Church Road Closure Request on April 8th
Motion to approve the road closure on Saturday April 8th from 2-5pm. Motion made
by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all
in favor.

Ekklesia Church Donation Request- Donation not brought to motion.

Brentwood Participation in County Clean Sweep Day
Motion to approve Brentwood participation and Clean Up day on April 8th with the
time to be decided later by the Mayor as well as \$100 for pizza volunteer with the
line item to be chosen by the Treasurer. Motion made by Vice Mayor Clark seconded
by Council Member Morlan. Approved by voice vote, all in favor.

Mayor's Budget Presentation and Executive Session- Hearing, Special
Meeting to present the Mayors Budget, and regular Worksession all will take
place April 5th starting at 7pm.
Motion to have a special meeting with limited Items on March 21st starting at 7:30
with an executive session following regarding personnel matters. Motion made by

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Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Budget Meetings-

Motion to have Budget meetings on the April 12th, 18th and 26th starting at 7pm.

Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Motion to have the constant Yield Tax rate on April 19th to start at 7pm. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Meeting adjourned at 11:44pm

Motion to Adjourn. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

Submitted by:

**Magdalena Rojas
Town Clerk**

Mayor, Rocio Treminio-Lopez

Approved: _____