



Special Meeting of the Mayor and Council of Brentwood

Date: Wednesday, January 20, 2021

Council:

- (X) Council Member Jerry Burgess
- (X) Vice Mayor Tonya Harrison
- (X) Council Member Marcus Monroe
- (X) Mayor Roció Treminio-López
- (X) Council Member Alicia Tarr

Town Staff:

- (X) Reginald Bagley, Town Administrator
- (X) Giselle Richards, Town Clerk
- (Exc) Chief Althoff, Brentwood Police Dept.
- (X) Shelley Dorsey, Treasurer

Call to order at 2:01 PM

Motion to approve agenda made by CM Burgess. 2nd made by CM Tarr. Meeting is not for deliverables, but instead to discuss the new town hall. Voted Yes: CM Monroe, CM Tarr, CM Burgess, Mayor Treminio-Lopez
VM Harrison-Edwards voted no.

Public Comments:

- No public comments.

Agenda Items

VM stated that meeting is not for deliverables, but instead to discuss the new town hall.
TA stated that technically that it is to review deliverables from the architect in order for LA Perez to know how to move forward with their deliverables.

Mr. Smith – New revised drawing has been submitted for approval to PG DPIE. All councilmembers have access to the permit to receive updates. Will be filing with WSSC for the plumbing permit. Future activities include a document for RFQ to be reviewed by the council for approval. Bid solicitation to begin in April. Estimated timeline from when contractor starts will be around 8 months. Currently the drawings that were submitted are for phase one.

There is a possibility of hiring a project manager or using prior manual to update it for the updated plans.

Town administrator stated that the treasurer feels that should we receive the \$250,000 bond bill would allow the town to complete the town hall without it being in phases. CM Tarr stated that was incorrect because there are still no plans for the second level. Mr. Smith agreed.

Consultant from LA Perez asked how much square footage would be left to complete the reset of the building? Mr. Smith estimated it would be around 4,000 sq feet.

CM Tarr asked if there are any ways to improve the RFP response times to ensure that the funds are still available due to \$150,000 under the Community Legacy grant needing to be spent by June 30th.

VM Harrison-Edwards stated to LA Perez that the deliverables need to be presented to ensure they are submitted on time for the bond bill.

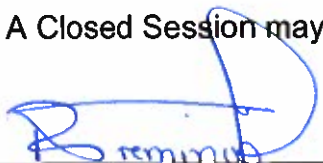
Town administrator stated that previously the state allowed the funds to be write a check to Mr. Smith and allow him to expedite it to consider the funds spent under the bill. If the council decides to make Mr. Smith the project manager, this will avoid not being able to spend the funds before the June 30th deadline. Mr. Smith stated that he is not considered a project manager and he could instead retain an agency that could handle.

Mr. Smith will work on getting more information to the council to have a better idea of how much it will cost.

CM Burgess stated that he is clear in what the plans and wants to ensure that responsibilities are clear. Offered help from the council for town administrator to complete his part of the paperwork.

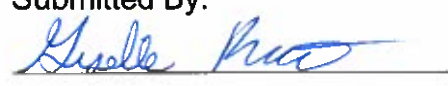
Motion to Adjourn at 2:50 pm made by VM Harrison-Edwards. 2nd by CM Monroe. All in favor.

** A Closed Session may be called as deemed necessary by the Mayor and Council.



Mayor, Rocio Treminio-Lopez

Approved:

Submitted By:


Giselle Richards
Town Clerk