



**Council Meeting of the Mayor and Council of Brentwood**

**Date: January 18, 2017**

Council:

- X Vice Mayor Jeffrey Clark
- X Council Member Tonya Harrison
- X Council Member Regina Morlan
- \_ (Excused) Council Member Victor Olano
- X Mayor Rocio Treminio-Lopez

- \_ (Excused) Reginald Bagley, Town Administrator
- X Magdalena Rojas, Town Clerk
- X Robert Althoff, Chief of Police
- X Shelley Gaylord, Treasurer

Town Staff:

Mayor Treminio-Lopez called the meeting to order at **7:32 pm**

**APPROVAL OF AGENDA:**

Motion by Council Member Morlan to approve the agenda, second by Vice Mayor Clark. Approved by voice vote, all in favor except for the Vice Mayor due to not getting it earlier in the week.

Addition: Approval funds for a survey no more than \$500, New Business Item E

Addition: Approval Book Binding, New Business Item F

Addition: Approval of handicap parking permit in Taylor Street, New Business Item F

**Presentation by Lindsey and Associates, Robert Diss**

Presented on the FY-2016 audit and talked through the presented report.

**Presentation by Smith Architects on the Brentwood Town Center**

Presented by Mr. Smith with drawings and explanations of new drawings.

**Minutes**

Council Meeting December 14, 2016

Motion to approve the minutes for the Council Meeting December 14<sup>th</sup>. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor and Council Member Harrison Abstaining due to meeting absence.

Speed Hump Hearing of December 14, 2016

Motion to approve the minutes for the Speed Hump Hearing of December 14, 2016. Motion made by Vice Mayor Clark seconded by Council Member Morlan. Approved by voice vote, all in favor.

**Public Comments**

**COMMENT: Ron Bretemps, Upshur Street**

Concerned about the accounts holding more money that is insured. Also raised concerns about tax breaks provided by the County.

**COMMENT: Mr. Bayley, Representative of Danny Fennell**

Came to provide information for energy bill assistance. As well as other programs available to the residents, flyers were left with the Town Clerk.

**Code Enforcement**

**December Stats**-Read by CEO Martha Nichols

Brings up concerns about dumping issues in dumpsters and would like to come up with solutions.

Motion to receive Code Enforcement Department Report by Vice Mayor Clark seconded by Council Member Harrison. Approved by voice vote, all in favor.

**Police Department**

**Stats for the month of December**- read by the Chief of Police

**Ordinance on Noise Control**- Draft was provided to the council and is being worked with by the Town Administrator and Town Attorney

Motion to receive Police Department Report by Vice Mayor Clark seconded by Council Member Harrison. Approved by voice vote, all in favor.

**Town Clerk –** Tabled

**Treasurer**

**Reports**- read by Treasurer

Motion to pay the bill in the total of the amount \$1310. Motion made by Vice Mayor Clark, seconded by Council Member Morlan. Approved by voice vote, all in favor.

Motion to pay the bill in the total of the amount \$193.14 as part of the total bills \$35,196.51. Motion made by Vice Mayor Clark, seconded by Council Member Morlan. Approved by voice vote, all in favor.

Council Member Harrison states that the resolution for the new account in SunTrust was not amended and the new account had the wrong amount go in.

Motion to receive Treasurer Report by Vice Mayor Clark with the amount of \$1,871,409.84. Seconded by Council Member Harrison. Approved by voice vote, all in favor.

**Card readers**- Suggestions was made by the Treasurer for equipment and procedure changes from a virtual system to a hard wire.

**Town Administrator Report**- Tabled

**Council Reports** - Tabled

**Old Business**

**Black History Month Event** - Information provided by Council Member Harrison.

Motion to approve the budget of \$500 from 5-9205 the rest will be covered by sponsors.  
Motion made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote, all in favor.

**Permit Fee Waiver Request by Landex**- Tabled until Feb 1<sup>st</sup>  
**Smith Architects Update Received/Smith Architects Payment** –Tabled until Feb 1<sup>st</sup>

Motion to approve the design for the Town Center submitted by the Smith Architects in order to move forward for Permitting. Motion made by Council Member Harrison, seconded by Council Member Morlan. Approved by roll call, Council Member Harrison, Council Member Morlan, Mayor Treminio-Lopez in favor. Vice Mayor Clark is against.

**Second Reading of Ordinance 2016-03 (Accessible Parking)**- Tabled until Feb 8<sup>th</sup>

**New Business**

**Correction and Replacing Resolution 2015-03 to consolidate Town Center Funds**-  
Tabled

**MML Lodging for Summer Conference**

Motion to hold 6 rooms to attend MML summer conference based on last year attendance and hotel reservations from line item 5-9205. Motion made by Council Member Morlan, seconded by Council Member Harrison. Approved by voice vote, all in favor.

**FCC Public Notice**- Tabled until Feb 1<sup>st</sup>

**Property Survey**

Motion to approve the company Compass Research Group to survey not to exceed the amount of \$550 from a line item identified by the Treasurer. Motion made by Vice Mayor Clark, seconded by Council Member Morlan. Approved by voice vote, all in favor.

**Handicap Permit Request**- Will be handled internally, written request was received

**Meeting adjourned at 11:04pm**

**Motion to Adjourn to go into executive session for Legal in attendance will be the Mayor and Council. Motion made by Council Member Morlan seconded by Council Member Harrison. Approved by voice vote, all in favor.**

Submitted by:

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Magdalena Rojas  
Town Clerk

Mayor, Rocio Treminio-Lopez

Approved: \_\_\_\_\_