



Meeting of the Mayor and Council of Brentwood

Date: March 15, 2016

Council:

- X Vice Mayor Jeffrey Clark
- X Council Member Tonya Harrison
- X Council Member Regina Morlan
- X Council Member Victor Olano
- X Mayor Rocio Treminio-Lopez

Town Staff:

- X Reginald Bagley, Town Administrator
- X Magdalena Rojas, Town Clerk
- X Robert Althoff, Chief of Police
- (Absent) Shelly Gaylord, Treasurer

Mayor Treminio-Lopez called the meeting to order at **7:38 pm**

APPROVAL OF AGENDA :

Motion by Council Member Harrison to approve the agenda, second by Vice Mayor Clark for discussion.

The Agenda was approved with the addition of:

Add: Scheduling a hearing for the Red Light Camera Ordinance, New Business

Add: Voting for Trash bin color, Old Business

Approved by voice vote all in favor.

MINUTES

Council Meeting March 2, 2016

Motion to approve the Minutes from March 2, 2016, Motion made by Council Member Morlan, seconded by Council Member Olano. Approved by roll call, Council Member Morlan, Council Member Harrison and Mayor Rocio Treminio-Lopez in favor and Council member Olano and Vice Mayor Clark abstaining.

PUBLIC INPUT / COMMENTS :

COMMENT : Eric Wright, 40th Street (read in her absence)

Came to speak about some shrubbery that was removed from his property years ago and has not been replaced. He no longer lives in Brentwood but wishes to be reimbursed for the shrubs. He is not asking the Town for money but to get the shrubs replaced. He spent about \$200 for 12 trees and does not wish for them to be planted but rather given to him.

RESPONSE : Mayor and Council will work to come up with a solution

COMMENT : AC Warden, 40th Street

Concerned about an Ordinance that would force Micro businesses to pay fees. If there is any ordinance that is being considered they would request that the Town provide 60-day notice.

RESPONSE : Mayor wanted to let people no there is no Ordinance being considered to such an effect.

COMMENT : Sean Wilson, from Delegate Diana Fennells office

Came to invite us to an Evening in Annapolis on Monday March 21st, as well as to drop off scholarship applications for college bound or returning students.

RESPONSE :

CODE ENFORCEMENT

February Stats: Martha- Presented by Code Enforcement Officer Martha Nichols

Fern- Presented by Code Enforcement Officer Martha Nichols

Motion to receive the Code Enforcement Reports. Motion made by Vice Mayor Clark second by Council Member Olano. Approved by voice vote, all in favor.

POLICE REPORT

January Stats- The Town is struggling to get stats from PG County and will be submitted as soon as they are obtained

Red Light Camera- Ordinance has been reviewed by the attorney, he is suggesting that the Town move forward.

Motion to have the hearing and first reading of the Red Light Camera Ordinance on April 20, 2016 at 7:30pm. Motion made by Vice Mayor Clark and seconded by Council Member Harrison. Approved by voice vote, all in favor.

Police Vehicle Purchase- Last year the Council approved the purchase of a vehicle; 2016 Ford Explorer. They are looking to replace an Impala that requires \$929 worth of mechanical work and is only worth \$3000. Item will be discussed during the next regular Council meeting.

Uniform Purchase

Motion to approve the purchase of uniforms for Officer Cole in the amount \$814.85 coming from line item 5-4180. Motion made by Council Member Morlan, seconded by Council Member Harrison. Approved by roll call, Council Member Morlan, Council Member Harrison, Council Member Olano, and Vice Mayor Clark, and Mayor Tremino-Lopez in favor.

Motion to receive the Police Reports. Motion made by Council Member Harrison second by Council Member Morlan. Approved by voice vote, all in favor.

TOWN CLERK

February Deposit- Total deposit of \$14,775.98 for the month of February

Motion to accept the Town Clerk Deposits report. Motion made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote all in favor.

TOWN TREASURER REPORT

Revenue and Expenses- Differ report to the special meeting on March 30th.

Motion to have the Regular meeting section to take part prior to the workshop on April 30th and to start the workshop at 7:30pm Motion made by Vice Mayor Clark, seconded by Council Member Morlan. Approved by voice vote, all in favor.

TOWN ADMINISTRATOR REPORT

Read by the Town Administrator

Motion to receive the Town Administrator Report made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote, all in favor.

3 minutes rounds for each person talking including the Council

OLD BUSINESS

Trash Can Color

Motion to accept the color of the 96-gallon black trash bins. Motion made by Council Member Harrison, seconded by Council Member Morlan. Approved by roll call, Council member Morlan, Council Member Harrison, Council member Olano, and Mayor Treminio-Lopez in favor. Vice Mayor Clark against.

Approval of Smith Architects with additional insurance costs - Tabled for March 30th

Gazebo Rental Rules & Procedures - Tabled until the first meeting in April

NEW BUSINESS

Dates for April Budget and Ordinance meetings

April 11th Ordinance Workshop at 7:30pm

April 13th Budget Workshop at 7:30pm

April 20th Ordinance Hearing and Reading for Red Light Camera at 7pm (followed by regular meeting)

April 27th Budget Workshop at 7:30pm

Motion to have budget workshop on April 13 and 27th both to start at 7:30pm. Motion made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote, all in favor.

Motion to have an ordinance work session on Monday April 11th to start at 7:30pm. Motion made by Vice Mayor Clark, seconded by Council Member Harrison. Approved by voice vote, all in favor.

Approval-Earth Day on April 23, 2016, budget from line item 5-9205

Motion to approve \$50 for Earth day from line item 5-9210. Motion made by Council Member Harrison, seconded by Council Member Olano. Approved by voice vote, all in favor.

Discussion-Metal Signs for dog waste - Tabled until April 6th

Funds for MML Main Street/Raffle Basket \$50 from line item 5-1085 -

Motion to approve the funds for MML Main Street raffle basket from line item 5-1085 from Town Adversiting. Motion made by Council Member Morlan, seconded by Council Member Harrison. Approved by voice vote, all in favor.

Office Closed for Primary Election Tuesday April 26, 2016 - administrative leave will be given

Motion to have the Town hall closed on Tuesday April 26th with administrative leave for the staff. Motion made by Council Member Harrison, seconded by Council Member Morlan. Approved by roll call, Council member Morlan, Council Member Harrison, Council member Olano, Vice Mayor Clark and Mayor Treminio-Lopez in favor.

Funds for Replacement of Damaged Roses for OS Landscape Project

**Council of the Town of Brentwood
Town Hall, Brentwood, Maryland
Council Meeting**

Motion to approve funds for Replacement of Damaged shrubbery from OS Landscape Project, not to be more than \$300 from line item 5-9210. Motion made by Council Member Harrison, seconded by Council Member Morlan. Approved by roll call, Council member Morlan, Council Member Harrison, Council member Olano, and Mayor Treminio-Lopez in favor. Vice Mayor Clark against.

AC repair

Motion to approve funds for AC repairs (heat pump) in Town Hall for the amount of \$2,400 from Interstate Service Company from line item 5-1235. Motion made by Vice Mayor Clark, seconded by Council Member Morlan. Approved by roll call, Council member Morlan, Council Member Harrison, Council member Olano, Vice Mayor Clark and Mayor Treminio-Lopez in favor.

Approval of Emergency Replacement of 3 Breaker Switches - Amount TBD- tabled

Food handler training for Ms. Taylor

Motion to approve training for Ms. Taylor for food handling training in the amount of \$45 from line item 5-9205. Motion made by Council Member Harrison, seconded by Council Member Morlan. Approved by voice vote, all in favor.

Meetings Schedule:

- Council Meeting - April 6, 2016, 7:30 p.m.
- Budget Meetings:
 - March 30th, at 7:30 pm

Committee Meetings:

- Green Team- March 22 at 7:30pm
- Cable- March 17, 2016 at 7pm
- CSEC- March 23, 2016 at 6pm
- PWC- March 23, 2016 at 7:30pm
- Business Association- March 24, 2016 at 6:30pm at Gateway CDC

Meeting adjourned at 10:04pm

Motion to Adjourn by Vice Mayor Clark seconded by Council Member Olano. Approved by voice vote, all in favor.

Submitted by:

**Magdalena Rojas
Town Clerk**

Mayor, Rocio Treminio-Lopez

Approved: _____